



# TATA DAV PUBLIC SCHOOL

JODA, KEONJHAR, ODISHA - 758038

(Affiliated to C.B.S.E., New Delhi, Affiliation No.-1530282, School No.-15884)

## OFFICE ORDER

Ref.No:-TATADAVPS/1037/2025

Dated-23.07.2025

Pursuant to letter No. 625/SW dated 05.02.2025 from the Collector and District Magistrate, Keonjhar, an Internal Complaints Committee has been formed under the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, comprising the following staff members and is tasked with resolving any issues brought before it. Members must keep themselves updated on circulars and guidelines issued by CBSE from time to time. They may also organize seminars and invite suitable eminent persons from different fields to create awareness among students as well as staff.

Sl.No	Committee Member	Name of the Member	Email. Id/Contact Number
1	Female Teacher	Mrs.Sudha Kaur	<a href="mailto:hsudhakaur@gmail.com">hsudhakaur@gmail.com</a> Mob:-9337677123/8339917363
2	Female Teacher	Mrs.deepika Mohanta	<a href="mailto:mohantadeepika12@gmail.com">mohantadeepika12@gmail.com</a> Mob:- 8895258472
3	Female Teacher	Mrs. Snigdhanjali Mishra	<a href="mailto:snigdhanjalimishra19@gmail.com">snigdhanjalimishra19@gmail.com</a> Mob:- 9437253464
4	Female Teacher	Mrs.K.V. Laxmi	<a href="mailto:kvlaxmi.joda@gmail.com">kvlaxmi.joda@gmail.com</a> Mob:- 8249237988
5	Social Worker	Ms. Manasi Nayak (M.Phil-Psychology)	<a href="mailto:nayakmanasi88@gmail.com">nayakmanasi88@gmail.com</a> Mob:-7064653396

  
**PRINCIPAL**

Memo No.TATADAVPS/1038/2025

Date: 23.07.2025

Copy to:

1. The person concerned for information and necessary action.
2. The Block Education Officer, Joda Block for kind information.
3. The Asst.Regional Officer, Zone-E(Odisha) for kind information.
4. The Regional Director DAV Institutions Odisha for kind information.
5. The File concerned.
6. The School website

  
**PRINCIPAL**